



DEER PARK
MIDDLE SCHOOL

Student/Parent Handbook 2017-2018

Buck Creed

“As Deer Park Middle School student, I am an individual who is committed to understanding my work. I am a learner who prefers a challenge and believes in independent mastery.

I am a positive manager of perceived obstacles, a problem solver, and an independent thinker who is invested in my learning.

I am a BUCK”

Bell Schedule

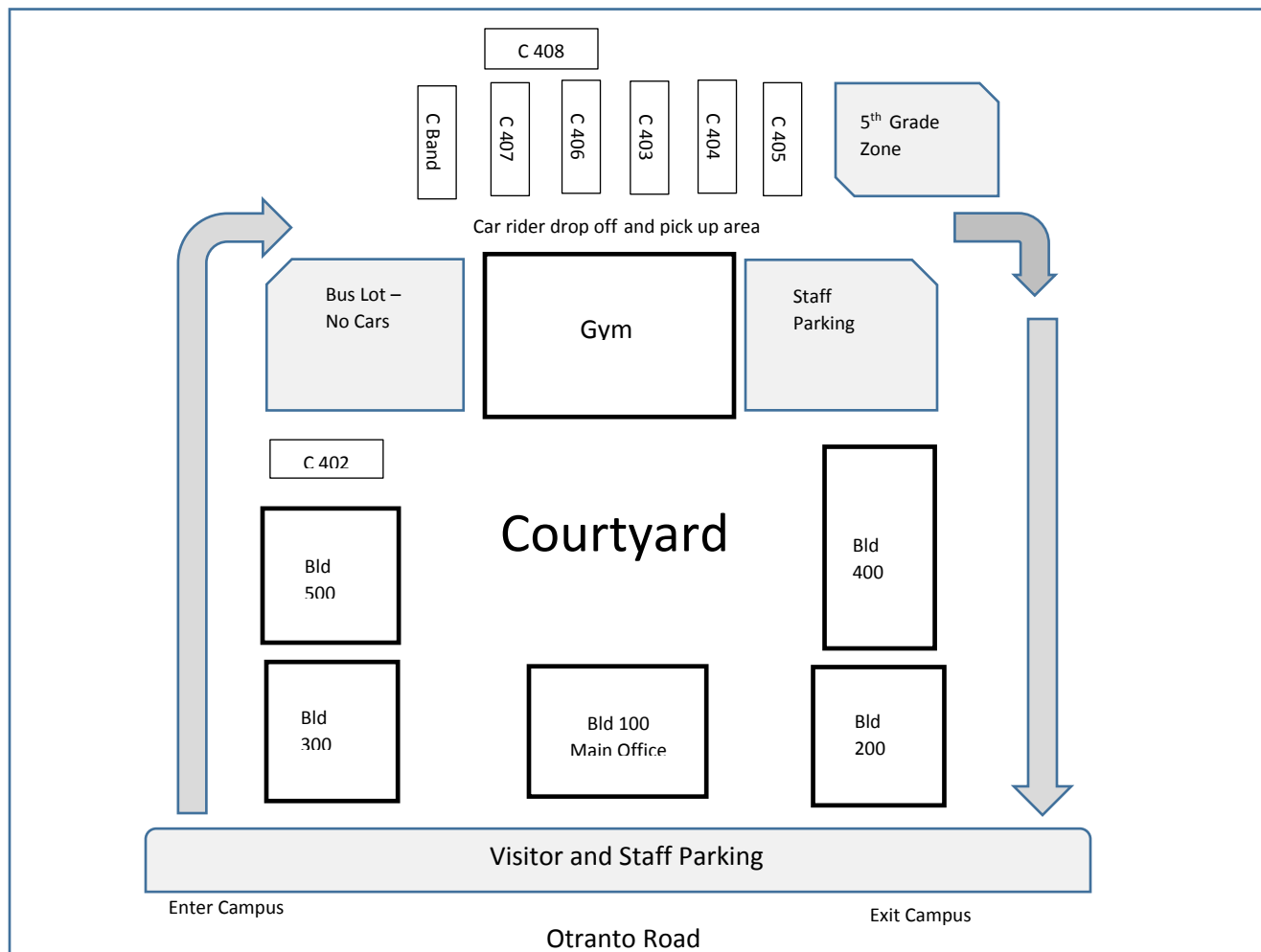
	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7
5 th Grade	8:30-8:40	8:40-9:55	10:00-11:15	11:15-11:40 12:25-12:50	11:50-12:20	12:55-2:10	2:15-3:30
TEAM 1	Advisory	CORE 1	CORE 2	Enrich	Lunch	CORE 3	Encore

	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7
5 th Grade	8:30-8:40	8:40-9:55	10:00-10:45	10:50-11:20	11:35-12:50	12:55-2:10	2:15-3:30
TEAM 2	Advisory	CORE 1	Enrich	Lunch	Encore	CORE 2	CORE 3

	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7
6 th Grade	8:30-8:40	8:40-9:55	10:00-11:15	11:20-11:50	11:55-12:50	12:55-2:10	2:15-3:30
	Advisory	CORE 1	Encore	Lunch	Enrich	CORE 2	CORE 3

	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7
7 th Grade	8:30-8:40	8:40-9:55	10:00-11:15	11:20-12:15	12:20--12:50	12:55-2:10	2:15-3:30
	Advisory	CORE 1	CORE 2	Enrich	Lunch	Encore	CORE 3

Campus Map





THE “BUCK WAY” AGREEMENT

As we transition into young adults, it is important that we start to take more responsibility for own learning. There are three key policies for Deer Park Bucks that help us do just that. The following three items are the “BUCK WAY” and will be required of every student every day.

School Uniform

Deer Park Middle School is a uniform school. The goal of this policy is to assist students in presenting themselves in a manner that is conducive to a safe and orderly learning environment. Families are encouraged to monitor their students’ dress to ensure compliance. Deer Park Middle will require all students to wear the approved uniform. School uniforms, encourages students to express their individuality through personality and academic achievements, and creates a sense of school pride and belonging.

Student ID

For the safety of all our students and staff your child will be required to visibly wear their school issued Identification Card and neck lanyard at all times while on campus. This identification card allows us to verify that only students that are enrolled at this school are on campus. Identification cards are also used for the students to be able to receive their breakfast and lunch. Within the first week of school all students are issued an identification card with their picture, an ID protector and a school lanyard. Being on campus without an ID is not an option. Students who lose or damage their ID will be required to have it replace within 48 hours. The cost of replacing the ID only is \$2.00, and to replace the ID, case and lanyard is \$5.00

Student Agenda

The student agendas serve many purposes. First and foremost it is our method for keeping parents informed of their child’s weekly academics and behaviors. All teachers will be required to use the agenda as a way of communicating with the parents. The agendas also serve as the student’s school manual as is provides their bell schedule, map of the campus, school rules and essential academic information. Agenda’s contain private information, teacher/parent communication and should never be shared with other students. Agendas will go home Monday – Thursday and will remain at school on Fridays. Students who leave their agendas at home will have to serve a lunch detention or possible conditional suspension for repeated infractions. If an agenda is lost the replacement cost is \$5.00

I understand that I will be responsible every day for being in uniform, having my ID and agenda book with me. As the undersigned parent/guardian I understand that these are non-negotiable items for a Deer Park Buck and will make every effort to ensure that my child is prepared with these items every day. I understand that for safety and academic issues, if the Identification Badge or Agendas are lost, I will be required to purchase a replacement.

Student Name: _____ Student Signature: _____

Parent/Guardian Signature: _____ Date: _____

IMPORTANT LOG IN INFORMATION

Google Drive Username: _____ **Password:** _____

(Username: first three initials of first name, last name and last 4 numbers of student number)

Power-school Parent Portal

Use this site to keep abreast of your child's grades and assignments. We recommend that you check this site at least once a week.

Web address: <https://powerschool.charleston.k12.sc.us/public/>

Parent Portal Username: _____

Parent Portal Password: _____

Achieve 3000

This site is an excellent site to help your child improve their reading and comprehension. Students should spend at least 30 minutes per night on this site especially on days when homework is light.

Web address: <https://portal.achieve3000.com/index>

Achieve 300 Username: _____

(Username: first three initials of first name, last name and last 4 numbers of student number)

Achieve 3000 Password: _____

Think Through Math

We have purchased this math program so that you child will not only have access to it while in school but also while at home. Every student should spend at least 30 minutes EVERY night working in TTM. Parents can actually set up their own account to keep track of your child's progress in math. While in this program, students will have access to their own online math tutor.

Web address: https://login.thinkthroughmath.com/accounts/sign_in

TTM Username: _____

TTM Password: _____

Big Brainz Username: _____ **Password:** _____

Web Address: www.bigbrainz.com/web

DO NOT SHARE THIS INFORMATION WITH OTHER STUDENTS – YOU ARE RESPONSIBLE FOR THESE PASSWORDS

General Information

Ø Awards Assemblies

Dates and times for assemblies will be announced using flyers, Parent Link, or email notifications

Ø Bell Schedule/Building Hours

Students may not be on campus before 7:45 a.m. or after 4:30 p.m. unless attending supervised activities. There is no general supervision for students before or after these times. Students on campus beyond these times are subject to disciplinary action.

Morning Arrival Car riders should enter the cafeteria from the outside door. Bus riders will enter the building from the bus loop door. Students wishing to eat breakfast should arrive at the cafeteria no later than 8:10AM.

Students will be dismissed from the gymnasium no later than 8:20 AM. All students must be in their homeroom classes before the 8:30 AM tardy bell.

Ø Cafeteria Information

All students at Deer Park Middle School are eligible for free breakfast and lunch. Students are expected to bring lunch or obtain food from the cafeteria. Food may not be delivered from commercial establishments by vendors and/or parents. *Birthdays must be cleared by the administration.* Students will need to have their ID cards available have their last 5 digits of their student number memorized in order to receive their meal. Food and drinks are to be consumed in the cafeteria unless specifically arranged by a teacher or the administration. The school cafeteria will be a neat, clean, and pleasant place to be at all times.

Ø Dismissal:

Walkers: Upon dismissal from class, walkers should exit the campus using the gate between the 300 and 500 buildings. Walkers are to use only the crosswalk in front of the building to cross Otranto Road.

Car Riders: Upon dismissal car riders should walk directly through the gymnasium to the car pick up line behind the gym. At no time should students walk through the parking lot to the pick-up line.

Bus Riders: Bus riders will remain in their classrooms until their bus number is called. Once their number is called and students are dismissed by the teacher, they should walk promptly to the bus loading area. All buses will be dismissed within 10 minutes of their number being called. Students who miss their bus will need to have a parent or guardian pick them up from the front office.

Ø Emergency Cards

A parent should fill out the student's emergency card completely. It is crucial that a student's emergency contacts are adults who are usually available to pick up the student. Any significant health problems should be noted on the emergency card. The emergency card authorizes the school to obtain emergency medical care in case of a serious accident, injury, or medical situation.

Ø Fire Drills and Other Evacuation Plans

Teachers will review fire drills and other evacuation plans with students. Students are expected to follow the directions given by the teachers. The school will have monthly fire drill practice.

Ø Hall Passes

Students are not permitted in the halls during class periods and before or after school unless they are accompanied by a faculty/staff member or have a school pass. Students are responsible for obtaining the signed passes. Verbal permission is not acceptable.

Ø Hall Traffic

Class traffic in the hallways and on the walkways may be congested. All students should maintain continual movement as they proceed to class. Students should always walk on the right side of the hall. "Hanging" on the hallway walls or stopping to socialize during a class change in the hallway will be considered loitering in an unauthorized area. Students must follow traffic patterns in hallways as directed in order to maintain the safety of all students.

Ø Lockers

Students will not be allowed to carry book-bags or outdoor jackets during the school day. They will carry their books to class during the day, exchanging them as during scheduled locker breaks. Students will be provided a combination lock for their lockers. Students may not bring in or use a personal combination lock on any locker. Homeroom teachers will record student combinations as a safeguard for students forgetting their combinations. Lockers and combinations must not be shared. The administration reserves the right to cut locks from lockers if necessary. Items students need for after-school, overnight, or weekend activities that are too large for lockers are not to be brought to school unless approved by the office.

Lockers and locks are the property Deer Park Middle. Use of lockers is a privilege, not a right. The school reserves the right to inspect all lockers at any time. Students will be held responsible for all contents of their assigned lockers. Students are expected to keep lockers neat and clean. Students may not decorate lockers using any adhesive material or labeling devices. Lockers should not be defaced with stickers or other items that detract from the overall appearance of the school. Any items attached to the lockers should be easily removable at the end of the year. Any damage to lockers will be considered vandalism and will be subject to severe disciplinary action. Writing on the lockers, scratching or denting lockers, etc. is considered vandalism. Any items left in lockers after the locker use deadline will be donated to a charitable organization.

Ø Lost and Found/ Personal Property

Students are expected to be personally responsible for their personal property. All personal items should be labeled. Students who find lost articles are asked to take them to the receptacle in the cafeteria and the owners may claim them. Items unclaimed at the end of each quarter will be donated to charity. DEER PARK MIDDLE is not responsible for books, personal belongings, and property that are misplaced or stolen from any location on campus. This includes but is not limited to items left in classrooms, lockers, hallways, and locker rooms.

Ø Off Limits/ Restricted Areas

Upon arrival at school, students are to remain on campus until officially dismissed. Students are required to stay in authorized areas before school, after school, or during school hours. Upon arrival students should proceed to the designated grade-level area to wait for school to begin.

Students will remain in the cafeteria during their assigned lunch period. Students are allowed in grade-level specific hallways during the school day. In addition, students are allowed to use restrooms located on grade specific hallways where their assigned classes are located. Only faculty is allowed in the faculty restrooms/work rooms. Vending machines are designated for teacher and staff use.

Ø Parent-Teacher Conferences

Conferences may be scheduled individually with teachers or administration through the school office 843 990-5200 or by emailing a conference request to deerparkoffice@charleston.k12.sc.us Administration will not be available to meet with parents without an appointment until 30 minutes after the first instructional bell or prior dismissal. This is to assure the safety of all students and the commencement of instruction.

Ø Posting or Distributing Materials

All public announcements, such as signs, brochures, etc., must be approved by the designated grade level administrator before being displayed or distributed on the school campus. No adhesive material may be used on interior or exterior walls or furnishings to post materials. Any infraction will result in administrative action.

Ø Progress Reports

Parents may register to gain access to student grades, attendance, and discipline information through Parent Portal. Students will receive a progress report at the midpoint of each grading period. Report cards are issued every nine weeks. Numeric grades are recorded on report cards and permanent records. Please see the district calendar for more information.

Ø Release of Student Information

The administration of the Charleston County School District and administrators at DEER PARK MIDDLE take the privacy of student records very seriously. DEER PARK MIDDLE will subscribe to the provisions provided in the Student Code of Conduct (page 36).

Curriculum and Instruction

Ø Student Messages, Gifts, and Other Deliveries

Students will not be permitted to carry balloons, gifts, flowers, stuffed animals, birthday cakes, large packages, etc., throughout the building. We will not deliver gifts, flowers, etc., to students. In addition, we will be unable to deliver messages to students, except in cases of an emergency. We understand that parents may feel the need to get in touch with students during the school day, but we cannot stop or interrupt the instruction of the other students in the class for any reason other than an emergency.

The nature of the emergency must be specified to a school official before classroom activities will be interrupted. Under normal circumstances, emergencies exist when conditions arise that make it impossible or impractical to delay the message later. Arrangements for routine matters such as rides to and from school, house key delivery and pick-up, meeting places, etc., should be made before students arrive at school.

Ø Student Telephone Use

Office, workroom, and classroom telephones are for school business use only. Students may use school phones only in cases of emergency as determined by school officials. Students are not to use cellphones during the school day to contact parents. Students will not be called to the telephone, and office staff will deliver only urgent messages for students (see Student Messages section above). Students will not be dismissed from class to use the phone. Students should not request to use the phones to arrange early dismissal or to ask parents to bring in assignments that are due. Early dismissals are handled through verifiable notes from parents. These notes should be delivered to the main office upon arrival at school. Any student who calls 911 for non-emergencies shall be suspended, referred to the Office of Student Placement for review, and reported to the appropriate law enforcement agency.

Ø Testing

Students must participate in testing required by the State of South Carolina and Charleston County School District. The school will inform parents of any information necessary to comply with the state's testing requirements.

Ø Textbooks

Textbooks are owned by the State Department of Education. Students should check the textbooks carefully when issued and be sure the teacher is aware of any previous damage or abuse. Students are responsible for keeping textbooks clean and handling them carefully. Textbooks that are officially issued to students should not be left in classrooms. Textbooks are bar-coded in order to maintain an accurate inventory. Students will be required to pay for lost, stolen, or damaged books.

Ø Transportation

*Families must arrange transportation for students prior to the end of the school day. We cannot guarantee that messages regarding transportation will be delivered on time to students. **A change in transportation must be received 45 minutes prior to the end of the school day.***

- Bicycles are to be parked at the bike racks upon arrival on the school grounds. Students are required to lock bicycles at the bike racks. DEER PARK MIDDLE accepts no responsibility for lost or stolen bikes. Students who do not ride safely will be restricted from bringing bicycles on school grounds.
- Bus transportation to and from school is a privilege. Students who ride the bus must obey the driver and all school rules, as the bus is an extension of the school. Students will be referred for disciplinary action and may be denied the privilege of riding the bus.
- Motorized Transportation, Skateboards, Wheeled Shoes, and Roller Blades are prohibited on campus due to safety considerations.

Ø Visitors

In order to provide a safe and orderly learning environment, all visitors to DEER PARK MIDDLE must report to the main office, show photo identification, and state the reason for their visit in order to receive visitors' badges. Visitors may not interrupt class instruction. Students may not bring visitors to school without prior permission from a school administrator. Parents are welcomed to observe classes after making an appointment with the teacher or administration.

Ø Grading

Nine-week averages in each course are computed using such factors as test grades, class projects, class participation, exams (when appropriate), homework grades, and daily performance grades. Students will receive specific information from their teachers relative to grade assignments. Letter and/or numerical grades will be assigned based on averages as indicated below:

For all **Core Academic and Encore Classes** the grading will be as follows:

Average	Grade	Achievement
100-90	A	Excellent
80-89	B	Very Good
70-79	C	Satisfactory
60-69	D	Needs Improvement
Below 60	F	Unsatisfactory

Ø Homework

Students are assigned homework to practice what has been taught. Assignments are to be written in the assignment section of their agenda for each period and should be monitored by parents daily. Completion of homework is important in order for students to be prepared for each school day.

Ø Make-Up Work

In the event of an absence from school, it is the student's responsibility to obtain all missed assignments and to make arrangements to make up missed assignments. Students will have 3 days for each day missed to turn in their work. Teachers will assist students in this process. Teachers may use Edmodo to post assignments for students and parents.

Ø Wednesday Communication Folder

During the first days of school your child will be given a Communication/Work Folder. This folder will be sent home every Wednesday and will include graded assignments, important notices, and other items that may or may not need your signature. It is important that all parents go through the folder every Wednesday evening and to make sure the student returns any required papers and the folder on the next day. If a student loses their folder they may purchase a new one from the front office at a cost of \$3.00 All students are required to have their folders in their binders all of the time. It is the responsibility of the student to keep up with their folder.

Ø Student Agenda

As part of the school fees, your child will be given an agenda book. Assignments are to be written in the assignment section of their agenda for each period and should be monitored by parents daily. If a student loses their agenda they may purchase a new one from the front office at a cost of \$5.00. Students are required to have their agenda in their binders at all times.

Ø Extended Learning Time

Extended Learning Time (ELT) is a systematic way to support struggling students in accomplishing academic goals and objectives. As part of our focus on learning, teachers provide opportunities for additional help and instruction to any student before, during, or after school based on the teacher's scheduled office hours. ELT may be requested by a student or parent, or it may be assigned by the teacher based on the student's academic progress or the teacher's assessment of student work.

Ø Binder Notebook

Parents are requested to purchase a student binder (3-ring binder; 2 inches to 3 inches). This binder may need to be replaced midyear. The notebook is designed to be taken from class to class, and back and forth from home each day. The notebook should contain dividers for each class, a pencil pouch, and an agenda notebook.

Attendance

Regular attendance at school is a key indicator of student success. It is critical for students to be at school each day. Students in grades 5-7 may not be eligible for promotion if they have more than ten (10) absences in one school year. Middle-school students away from school more than 50% of the instructional day will be counted as absent for one day. No student who is absent from school, unless excused by the principal, shall be permitted to participate later that day or that evening in any extracurricular or school-sponsored, authorized or related activity or event.

Failure to attend class constitutes an absence. Students previously enrolled in the district and those residing in the state that are entering for the first time shall be counted absent without excuse (for promotion consideration) for each day missed due to late enrollment.

Absences are classified as excused (lawful) absences, unexcused (lawful) absences, or unlawful absences. Students are not allowed to make up work for unlawful absences. All absences require a written explanation from the parent/guardian within three (3) school days of return from the absence. Written explanation of absences must include the student's name as it appears on the permanent record, parent/guardian's full name and legal signature, address, daytime contact telephone number(s), dates of absence(s), and documentation of the reason for the absence. Please note that family trips taken during school time may adversely impact your child's promotion to the next grade. This will be at the discretion of the principal.

Parents/guardians have the responsibility to ensure that all school-age children in their care are in school and on time every day. Students have the responsibility to be on time and attend all classes.

Ø Lawful Absences (Excused)

- Illness of the student
- Medical or dental appointment
- Court appearance or court ordered activity
- Death in the immediate family
- Observance of a religious holiday
- Activities approved by the administrative team
- Extenuating circumstances as determined by the principal

Ø Unlawful Absences (Unexcused)

- Absence from school for any portion of the day without the knowledge of their parents/guardians
- Absence from school for any portion of the day without acceptable cause with the knowledge of their parents/guardians
- Absence from planned home-bound or home-based sessions

Note: Students are not considered absent when attending approved school field trips, arriving late due to bus problems, or assigned to an in-school suspension program.

Ø Documentation of Absences

All absences require a written explanation from the parent/guardian within three (3) school days of return from the absence. Written explanation of absences must include the student's name, parent/guardian's full name, address and telephone number(s), dates of absence(s), and documentation of the reason for absence. Absences in excess of ten days per year will not be considered excused with a parent/guardian note unless they are accompanied by official medical or legal documentation.

Ø Closed Campus Notice

DEER PARK MIDDLE operates a "closed campus" system, which means that students are expected to remain on campus for the entire day once they arrive at school unless they are properly signed in and out. Visitors are expected to enter at the Main Lobby, present photo identification, sign in, and wear a visitor's badge while at our school.

Truancy--Three Levels

Ø **Level 1 Truant:** A child, at least 6 but not yet 17 years old, who has accumulated three consecutive unlawful absences or a total of five unlawful absences.

Ø **Level 2 Habitual Truant:** A child, at least 12 but not yet 17 years old, who (1) fails to comply with the intervention plan developed by the school, the child, and the parents or guardians, and (2) accumulates two or more additional unlawful absences

Ø **Level 3 Chronic Truant:** A child, at least 12 but not yet 17 years old, who (1) has been through the school intervention process; (2) has reached the level of a habitual truant and **has been referred to family court and placed under an order** to attend school; and (3) continues to accumulate unlawful absences

Note: Suspensions are not counted as unlawful for truancy purposes. A deadline will be imposed for the work to be made-up and the responsibility for getting and completing assignments will be on the student.

Ø Tardiness

It is very important that students be on time at the beginning of the school day. Excessive tardiness will result in disciplinary action. Attendance is taken every period. Tardies resulting in missing more than half a class period will be counted as absence for the class. Students with more than 3 unexcused tardies will receive an administrative referral.

Ø Early Sign-Outs

Parents/guardians are strongly encouraged to ensure that children in their care are in school for the full day every day. Signing out of school early on an ongoing basis establishes a pattern of non-attendance and negatively impacts academic performance. Students with excessive early sign-outs will be addressed on a case-by-case basis by school administration. Please note that early dismissal/pick up ends **30 min** prior to dismissal.

Medical Needs

Ø Illness at School

Students who become ill may report to the clinic located in the Main Office area for evaluation. Students should obtain passes to go to the clinic. If a student's condition warrants leaving school, the nurse will contact a parent or adult designated on the emergency card. Students leaving school through the nurse's office will not be permitted to return to school that day.

Additionally, students are **not to use cell phones** to contact parents if they are feeling ill without going through the clinic. Nurses are required to keep track of students leaving for illness; therefore, students must not bypass the clinic to be signed out early for illness.

Ø Immunization

All South Carolina schools must adhere to state laws regarding immunization. Certificates of Immunization must be received and current in order for children to attend school. Please see Student Code of Conduct for further information.

Ø Administration of Medications

School personnel will administer medications only pursuant to district policy and regulations. No student shall carry medicine in school except for students given prior permission to do so to guard against a life threatening condition. Permission will only be granted after careful review by the School District in consultation with the registered professional school nurse and the student's parent/legal guardian and physician or legal prescriber. A Health Management Plan must be completed. Please see the Student Code of Conduct for further information.

Ø Medications at School

Students with special health care needs may self-administer and/or self-monitor provided that certain conditions are met. (See IHP on page 10).

For additional information regarding medications and medical procedures, please contact your child's school nurse or Nursing Services at 843-745-2184.

Technology and Acceptable Use

Ø Use Policy

Use of technology at the school is a privilege. The use of DEER PARK MIDDLE computer network must be in support of education and research that is consistent with the mission of the school and district. Each student who wants to utilize technology, Internet, etc., must read and agree to the terms of the Charleston County School District's Technology Acceptable Use Policy as outlined in the CCSD Student Code of Conduct 2014-2015. Students and their parents/guardians are required to read and sign the acceptable use agreement acknowledgements located in the Code of Conduct as well as in the student agenda prior to the student using any technology on campus. Please refer to the Student Code of Conduct (pages 34-35) for more specific information. DEER PARK MIDDLE and the CCSD reserve the right to deny access to any user if it is determined that the user is engaged in unauthorized or inappropriate activity or is violating the CCSD Technology Acceptable Use Policy.

Cell Phones and other Electronic Devices

Due to the disturbances/distractions created by CD/MP3 players, I-pods, radios, and other electronic devices, they are strictly prohibited on the school campus at any time. If these items are found they will be confiscated and may only be picked up by a parent or guardian. If confiscated items are not picked up on or before the last day of the school year, they will be donated to a charitable organization.

The school day is defined as 8:30 a.m. to 4:20 p.m. Cell phones may not be used inside the building at any time. If items are found powered on (including in vibrate mode) or found in plain view (i.e. attached to the belt, being held by the student, etc.) they will be confiscated. Refusal to give a school staff member a device will result in disciplinary action. Procedure is as follows:

UPON ARRIVAL TO SCHOOL: Before exiting bus or car and walking on school grounds students must place cell phones and ear buds in pocket, purse, or book bag until homeroom locker break where devices need to be transferred to locker. Headphones are not allowed on school grounds unless distributed by the school.

DURING THE SCHOOL DAY: We recommend that students place their cell phones in their locker during homeroom locker break and retrieve them at the end of the day locker break. If a student wishes to keep their cell phone on them, they will be required to have it turned off and put away in a pocket or purse. Cell phones being used inside the building at any time, powered on (including in vibrate mode) or found in plain view (i.e. attached to the belt, being held by the student, etc.) will be confiscated. Refusal to give a school staff member a device will result in disciplinary action. Twelve and Ten Point Bucks only will earn the privilege of using their cell phones while in Antler Park or at recess.

DEPARTURE FROM SCHOOL: Students will retrieve their cell phone/ear buds during end of day locker break and place them in purse or book bags where they will remain until on their bus, in the designated car rider area, or leaving the school grounds as a walker.

Consequences for confiscation of cell phone and/or electronic device:

- 1st Offense** The student will sign a cell phone/electronic device policy agreement that he/she understands that a 2nd Offense will result in a required parent conference before he/she can return to school. The front office will return the cell phone/electronic device to the student at the end of the day.
- 2nd Offense** Cell phone/electronic device will be confiscated and student must bring a parent in for a conference before he/she can return to school. Student and parent will be required to sign a cell phone/electronic device acknowledging their understanding that future offenses will result in confiscation of device for remainder of the year by the school before phone will be given to parent.
- 3rd Offense** Cell phone/electronic device will be confiscated and held by the school for the remainder of the semester.

At no time will an administrator investigate the theft, damage, or loss of a radio, I-pod, or other media device. DEER PARK MIDDLE does not assume responsibility for any loss, damaged, or stolen devices.

Chromebooks: Instructional Tools

DEER PARK MIDDLE provides students with cutting edge technology to be seamlessly integrated throughout the educational program. Increasing access to technology is essential for that future, and one of the learning tools of 21st Century students is the Chromebook. The individual use of Chromebooks is a way to empower students to maximize their full potential and to prepare them for college and the workplace.

Ø Agreement

Only students who have paid the \$5 Chromebook and have a signed Chromebook Usage Agreement in their agenda will be allowed to use the Chromebooks. Students will be given Digital Citizenship courses to teach the proper way to use the device and manage their digital footprint. Students will use Chromebooks as class sets and as determined by the classroom teacher.

Ø Chromebook Care and Storage

The Chromebook is school property and all users will follow the Chromebook Usage Agreement, the CCSD Technology Acceptable Use Policy and the CCSD Student Code of Conduct for this technology. Students are responsible for the general care of the Chromebook they have been issued by the school. Chromebooks that are broken or fail to work properly must be taken to designated school personnel for an evaluation of the equipment as soon as possible.

Ø Chromebook Identification

Student Chromebooks will be labeled in the manner specified by the Charleston County School District. Students WILL have access to teacher class sets. Individual Chromebook distribution will be determined by curriculum requirements. Chromebooks can be identified in the following ways:

- Record of serial number;
- School's tagging personalized label; and/or

Ø Inspection

Students may be selected at random to provide their Chromebooks for inspection by any designated staff at school. Teachers and administrators reserve the right to inspect Chromebooks at any time. Refusal to give device to a staff member will result in disciplinary action.

Ø Lock Screen and Home Screen Wallpaper

Each classroom teacher will be required to have a designated picture as wallpaper for both their Lock Screens and Home Screens. Students are not to remove this wallpaper.

Ø Music, Videos, Podcasts and Apps

The Chromebook has limited storage and this storage is designated for educational use. Inappropriate content is NOT allowed on the Chromebook. *Inappropriate content includes music, videos, podcasts, pictures, documents, presentations and apps that contain the presence of weapons, pornographic materials, inappropriate language or lyrics, tobacco, alcohol, drug, gang related symbols or pictures.*

- Sound must be muted at all times or ear buds/headphones used unless permission is obtained from the teacher for instructional purposes.
- The Chromebook has limited storage and educational use has top priority. Students will use the Google Drive to store all academic work. No personal content will be allowed.

Ø APPS

Apps installed by CCSD and/or the school must remain on the Chromebook in usable condition and be easily accessible at all times. From time to time the school may add apps for use in a particular course. Periodic checks may be made by designated staff to ensure that students have not removed required apps or added inappropriate content. The priority for Chromebook storage is education. Students will be allowed to install personal apps and content. Updated versions of the iOS and apps are available from time to time.

COMMUNITY AND SCHOOL PARTNERSHIPS

Exceptional Children

Ø Rehabilitation Act of 1973 (Section 504)

Section 504 is an act that prohibits discrimination against persons with a handicap in any program receiving federal financial assistance.

In order to fulfill its obligation under section 504, CCSD recognizes a responsibility to avoid discrimination in policies and practices regarding its personnel and students. The school district will not knowingly permit discrimination against any person with a handicap in any of the programs and practices in the school system.

Exceptional Education Services. Students who qualify for exceptional education services will have an Individual Education Plan (IEP).

Guidance

The Guidance Department's goal is to serve the students by providing educational, career, social, and personal counseling. This department also advises students and/or parents regarding academic and attendance problems. Guidance services are available to all students. Students needing to visit the counselor must have a pass from the classroom teacher. Parents and students wishing to schedule a guidance appointment may contact the office.

Ø Bullying Definition

Bullying is defined as a deliberate, repeated act with intention to hurt, insult or threaten another person in school, on school grounds, in school vehicles, or at school events. Bullying consists of an imbalance of power.

Ø Harassment, Intimidation, or Bullying - CCSD Policy JICFAA

The board prohibits acts of harassment, intimidation, or bullying of a student by students, staff, and third parties that interfere with or disrupt a student's ability to learn and the school's responsibility to educate its students in a safe and orderly environment whether in a classroom, on school premises, on a school bus or other school-related vehicle, at an official school bus stop, at a school-sponsored activity or event whether or not it is held on school premises, or at another program or function where the school is responsible for the student. Harassment, intimidation, or bullying is defined as a gesture, electronic communication, or a written, verbal, physical, emotional, or sexual act reasonably perceived to have the effect of any of the following:

- Harming a student physically or emotionally, or damaging a student's property, or placing a student in reasonable fear of personal harm or property damage.
- Insulting or demeaning a student or group of students causing substantial disruption in, or substantial interference with, the orderly operation of the school
- Demonstrates motivation by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical, or sensory disability, or by any other distinguishing characteristic

The board expects students to conduct themselves in an orderly, courteous, dignified, and respectful manner. Students have a responsibility to know and respect the policies, rules, and regulations of the school and District. Any student who is found to have engaged in the prohibited actions as outlined in this policy shall be subject to disciplinary action, up to and including expulsion. Individuals may also be referred to law enforcement officials. The District shall take all other appropriate steps to correct or rectify the situation.

Charleston County School District

How to Differentiate Between Bullying and Other Peer Conflicts and Teasing

What is Bullying? Bullying is defined as a deliberate, repeated act with intention to hurt, insult or threaten another person in school, on school grounds, in school vehicles, or at school events. Bullying consists of an imbalance of power.

Friendly Teasing	Hurtful Teasing	Peer Conflicts	Bullying
Equal power	Unequal power	Equal power	Imbalance of power
Neutral	Sensitive topic	Occurs occasionally	Occurs repeatedly
Purpose is to be playful	Purpose is to upset	Accidental	Intentional and serious
Joins relationships	Excludes	Negotiations and options	Seeks to gain power
Funny to both parties	Sarcastic	Withdrawing and options	Victim is vulnerable
		Relationship is valued	No remorse
		Effort to resolve	No effort to resolve
Friendly Teasing: One student comments to another student that he should turn his/her jersey inside out because his favorite team lost last night.	Hurtful Teasing: One girl comments to another girl that she looks chubby in the outfit she is wearing.	Peer Conflicts: Two students have a disagreement on the playground about which one will be the pitcher in kickball.	Bullying: One student repeatedly threatens another student that if he walks down a specific hallway he will get "beat up". Another example is one student repeatedly calling another student a name regarding his sexual orientation.

Three questions that guide CCSD School Officials to determine when a behavior constitutes bullying:

- Was the alleged bullying behaviors repeated and deliberate?
- Did the alleged bullying behaviors inflict harm or suffering?
- Is there an imbalance of real or perceived power between the alleged victim and alleged author of the behavior?

CCSD Prevention Hotline 1-877-250-2790



DEER PARK MIDDLE SCHOOL UNIFORM AND DRESS CODE

This general policy acknowledges that appropriate, decent, and non-distracting attire must be worn in an educational setting. The goal of this policy is to assist students in presenting themselves in a manner that is conducive to a safe and orderly learning environment. Families are encouraged to monitor their students' dress to ensure compliance. Deer Park Middle will require all students to wear the approved uniform. School uniforms, encourages students to express their individuality through personality and academic achievements, and creates a sense of school pride and belonging.

TOPS

Uniform shirts for young men and women will consist of the following options:

- Deer Park spirit wear is acceptable and encouraged any day of the week.
- Long or short-sleeve collared polo shirt in **black, hunter green, purple, or gray**
- **Black, hunter green, purple, or gray** turtleneck, mock turtleneck or T-shirts (short or long sleeve) can be worn under polo shirts and must be tucked into the bottoms (Undershirts must not be visible below the outer shirt hem).
- No emblems, logos, decorations, or decorative trim will be allowed (Deer Park spirit wear is permitted).

BOTTOMS

Uniform pants for young men and women will consist of:

- **Solid khaki** dress or all season pants (Dockers style).
- A belt is required if the garment has belt loops
- Pants must be appropriately fitting-- no baggy or sagging pants will be allowed.
- No emblems, logos, decorations, or decorative trim will be allowed.
- Pants must be without holes, ragged hems, or distressed.

Uniform shorts for young men and women will consist of:

- **Solid khaki** all-season shorts (Dockers style)
- A belt is required if the garment has belt loops
- Shorts must be mid-thigh or longer.
- Shorts must be appropriately fitting-- no baggy or sagging shorts will be allowed.
- No emblems, logos, decorations, or decorative trim will be allowed.
- Shorts must be without holes, ragged hems, or distressed.
-

Uniform Capri pants, skirts, and skorts for young women will consist of:

- Capri pants, skirts, or skorts in **solid khaki** are permitted.
- A belt is required if the garment has belt loops
- Skirts and skorts must be mid-thigh or longer
- No tights, spandex or leggings will be allowed unless worn under the skirt, skort, or short
- **Tights or leggings worn under a skirt, skort, or short must be solid black, hunter green, purple, or gray with no pattern.**
- No emblems, logos, decoration, or decorative trim.
- No sweatpants, jogging pants, or spandex will be allowed.
- Capri pants, skirts, dresses and skorts must be without holes, ragged hems, or distressed.

SHOES

Acceptable footwear for young women and men will consist of:

- Appropriate school shoes (tennis/athletic/sneakers/dress/casual) must be worn at all times.
- Shoes with laces must be laced and tied at all times.
- Open-toed or **open heel** shoes are not permitted.
- Flip flops sandals (i.e.- Jack Rogers), bedroom shoes including slipper boots, athletic slippers and shoes with wheels are not permitted.

OUTERWEAR

Acceptable uniform outerwear for young women and men will consist of:

- Deer Park spirit wear sweatshirts are permitted at any time.
- Solid black, hunter green, purple, or gray v-neck, crew neck or button down sweaters, cardigans, sweatshirts without hoods may be worn.
- Solid black, hunter green, purple, or gray **lightweight** fleece vests, or fleece jackets without hoods may be worn
- No emblems, decoration, or decorative trim will be allowed on sweatshirts, sweaters, or cardigans.
- A uniform shirt must be worn underneath outerwear.
- Outerwear must be solid color, no patterns and appropriately fitting. Outerwear must be free from logos and decorative trim however small logos less than 3 inches are allowed
- Coats and jackets other than the approved lightweight fleece, **are not** subject to the uniform policy but must be taken off and stored in the locker while in school.

ACCESSORIES

- Hats, visors, bandanas, bonnets, du-rags and tams are not appropriate for school and may not be worn.
- Scarves are permitted in any color but can only be worn around the neckline.
- Wearing of jewelry, facial piercings, and accessories (hair picks, combs, etc.) that may cause injury or distraction as determined by the administration will not be allowed.
- No clothing, jewelry, or accessory will be permitted that displays profanity, weapons, violence, suggestive phrases, alcohol, tobacco, drug advertisements or other inappropriate phrases or symbols as determined by the administration
- While on the Deer Park campus, students may not wear towels, blankets, or bandanas as accessories on clothing, around the body, or on book bags

If a student violates the uniform or dress code, he/she will be required to wear school-owned T-shirts or his/her parents must provide appropriate clothing within a short time period to correct dress code violations. These measures will be taken in lieu of the student being removed from the educational setting for the balance of the day whenever appropriate. Students who repeatedly violate the dress code will be subject to disciplinary action. Students are responsible for returning any school-owned shirts that they wear to the Main Office. A student who does not return the school-issued shirt will be charged a replacement fee.

** The same dress code applies during special events; however, students may be allowed to wear items based on the day's activities as approved by administration.*

SCHOOL CULTURE AND CLIMATE

In any community of students it is necessary for expectations to be established and enforced. DEER PARK MIDDLE School will provide all students with a safe environment where learning is the priority. ***The “BUCK WAY” are the necessary skills students will need to be successful in school and in the work place.***

FOLLOWING THE BUCK WAY - I CAN,

- | | |
|--|---|
| 1. Follow instructions politely | 2. Make appropriate decisions |
| 3. Gain teachers attention appropriately | 4. Resist peer pressure |
| 5. Accept “NO” for an answer | 6. Use proper negotiation skills |
| 7. Accept feedback appropriately | 8. Properly respond to teasing |
| 9. Disagree Appropriately | 10. Deal with accusations appropriately |
| 11. Make a request appropriately | 12. Apologize appropriately |

Research has shown that most discipline referrals that are written are due to students not having these skills. Coincidentally, research also has shown that deficiency in many of these same skills are the reasons why most adults get fired from their jobs. Introducing, modeling, and reinforcing positive social behavior is an important step of a student’s educational experience. Teaching behavioral expectations and rewarding students for following them is a much more positive approach than waiting for misbehavior to occur before responding. The purpose of school-wide PBIS is to establish a climate in which appropriate behavior is the norm. Students will be taught to demonstrate the Effective Behaviors school-wide, in non-classroom settings, in the classroom, and individually as a student.

BUCK LEVEL	Description
12 Point Buck	Student demonstrates mastery of all 12 BUCK WAY BEHAVIORS
10 Point Buck	Student demonstrates mastery of all but 1 or 2 of the BUCK WAY BEHAVIORS
8 Point Buck	Student demonstrates mastery of all but 3 or 4 of the BUCK WAY BEHAVIORS
6 Point Buck	Student demonstrates mastery of all but 5 or 6 of the BUCK WAY BEHAVIORS
Emerging Buck	Student demonstrates mastery of less than 6 of the BUCK WAY BEHAVIORS

As a PBIS School all DEER PARK MIDDLE staff will teach students the procedures for school-wide activities that will be consistent with the overall school expectations. Students will adhere to the BUCK PRIDE Matrix for expected behaviors. By demonstrating PRIDE in all areas of the school, we create an academic learning environment.

P	Personal Responsibility	<i>Taking ownership of your behavior and materials</i>
R	Respect	<i>Willingness to show consideration and appreciation for others and self</i>
I	Individual Readiness	<i>To be fully prepared, independent</i>
D	Demonstrated Learning	<i>To show what you know</i>
E	Effective Behaviors	<i>Demonstrate the BUCK WAY behaviors</i>

CCSD 2017-2018 Academic Calendar

July 4	Tuesday	Holiday – Independence Day (Schools and Offices Closed)
July 31	Monday	First Day of School for Early Head Start
August 10-11	Thursday – Friday	Teacher Workday/Professional Development
August 14-16	Monday – Wednesday	Teacher Workday/Professional Development
August 17	Thursday	First Day of School for Students
August 21	Monday	Solar Eclipse (No School for Students)
August 24	Thursday	First day of School for Child Development/Head Start
September 4	Monday	Holiday – Labor Day (Schools and Offices Closed)
September 22	Friday	Progress Reports
September 27	Wednesday	Early Release/Collaborative Planning/Professional Development
October 18	Wednesday	End of First Quarter (43 rd Day)
October 19	Thursday	Early Release/Teacher Workday
October 20	Friday	Family Data Conferences (No School for Students)
October 25	Wednesday	Report Cards
November 20-21	Monday – Tuesday	Fall Break (Schools Closed, Offices Open)
November 22-24	Wednesday – Friday	Fall Break (Schools and Offices Closed)
December 21	Thursday	Half Day for Students
December 21	Thursday	End of First Semester (83 rd Day)
December 22-29	Friday – Friday	Winter Break (Schools and Offices Closed)
January 1-2	Monday – Tuesday	Winter Break (Schools and Offices Closed)
January 3	Wednesday	Teacher Workday (No School for Students)
January 4	Thursday	School Resumes
January 5	Friday	Report Cards
January 15	Monday	Holiday – Martin Luther King, Jr. Day (Schools and Offices Closed)
February 6	Tuesday	Progress Reports
February 16	Friday	Teacher Workday/Professional Development (No School for Students)
February 19	Monday	Holiday – President’s Day (Schools Closed, Offices Open)
March 14	Wednesday	Early Release/Collaborative Planning/Professional Development
March 14	Wednesday	End of Third Quarter (140 th Day)
March 20	Tuesday	Report Cards
March 30	Friday	Teacher Workday (No School for Students)
April 2-6	Monday – Friday	Spring Break (Schools and Offices Closed)
April 24	Tuesday	Progress Reports
May 18	Friday	Last Day of School for Child Development/Head Start
May 28	Monday	Holiday – Memorial Day (Schools and Offices Closed)
May 31	Thursday	Half Day for Students
June 1	Friday	Half Day for Students, Last Day for Students
June 4	Monday	Teacher Workday/Professional Development
June 5	Tuesday	Report Cards

Make-up Days (if needed): November 20, 2017 | November 21, 2017 | February 19, 2018

Note: Test Dates will be updated upon receipt from the SC Department of Education.

***Employees, refer to and follow your attendance calendar for actual workdays and non-workdays.**

Chromebook Acceptable Use

Ø Statement of Responsibility

The use of the network is a privilege. The user is responsible for what he/she says and does on the network. It is important for the user to stop and think before communicating and to show respect for others and for their ideas. Student users should assume that none of their data is private or confidential. Any communication or data may be subject to review by District and/or school administration.

Ø Parent/Guardian Responsibilities

It is expected that parents/guardians talk with their child about digital citizenship by establishing expectations for appropriate use of the Internet and all media information sources such as television, cell phones, movies, Facebook, and other social media outlets. Parents/guardians are also expected to talk with their child about the dangers and consequences of cyber bullying, inappropriate use, and other misuses of the Internet. Common Sense Media is a great resource.

Ø School and District Responsibilities

- Provide Internet access to its students.
- Provide Internet filtering/blocking of inappropriate materials in compliance with the Children's Internet Protection Act (CIPA) while using the CCSD Internet system. (This does not pertain to Internet access outside of school).
- Provide network data storage areas (network data is not accessible through the Chromebook). Student network storage is treated like student lockers. CCSD reserves the right to review, monitor and restrict information stored on or transmitted via District owned equipment and to investigate inappropriate use of resources.
- Provide Chromebook instruction and guidance to students and assure student compliance of the CCSD Chromebook Usage Agreement and the CCSD Technology Acceptable Use Policy.

Ø Students Responsibilities

- Students will use Chromebooks and school computers in a responsible and ethical manner.
- Students will obey school rules concerning behavior and communication that apply to District network use, the CCSD Chromebook Usage Agreement and the CCSD Technology Acceptable Use Policy. This policy is available online and in the student handbooks.
- Students will use all technology resources in an appropriate manner so as to not damage school equipment. "Damage" includes, but is not limited to, the loss of data resulting from delays, non-deliveries, or service interruptions caused by the students' own negligence, errors or omissions. Use of information obtained via CCSD's Internet system is at the user's own risk. The District denies any responsibility for the accuracy or quality of information obtained through the CCSD Internet system.
- Students will help CCSD protect the District network and Chromebooks by contacting designated school personnel about any security problems they may encounter.
- Students will monitor all activity on their account(s).
- If a student should receive an electronic message containing inappropriate or abusive language, or if the subject matter is questionable, he/she is asked to inform a teacher or other designated staff member (and if applicable print a copy and turn it into designated school personnel).

Ø Chromebook Student Discipline

The violations and consequences outlined by this Chromebook Usage Agreement are aligned with the CCSD Student Code of Conduct levels of infractions. The discipline procedures in the CCSD Student Code of Conduct address all levels of offenses, including stealing and destruction of school or personal property. This applies to all CCSD property, including school-assigned Chromebooks. Depending on the seriousness of the offense, students may lose Chromebook usage rights and/or network privileges, or may be suspended or even expelled in extreme cases.

Infractions and Consequences

Level 1 Infractions and Consequences are determined by the classroom teacher while Level 2 and 3 are determined by school administration. If a student does not meet behavior expectations and responsible use, infractions and consequences will occur. The administration reserves the right to deny student's access to Chromebooks at their discretion.

Level 1 Offense*	Level 2 Offense**	Level 3 Offense
Cheating on an Assignment	Physical Abuse of Chromebook	Threats, Vandalism, Theft, Altering Data, Tampering with Security Measures,
Leaving Chromebook Unsupervised	Removal of Apps	Removal of District Management System
Inappropriate-Unauthorized website, app or program	Inappropriate Language, Pictures, or Sites	
Voice, Picture, and Video Recording without permission	Intimidation via Chromebook	
Use of Social Media-Unauthorized	Chronic misuse of inappropriate-Unauthorized website, app or program	

Level 1 Consequences*: Parent contact, loss of Chromebook privileges, and/or re-teaching of Digital Citizenship.

Level 2 and 3 Consequences:** Administration will determine consequences per the Student Code of Conduct.

I the undersigned hereby state that I have read and understand the Chromebook Acceptable Use Policy and will abide by the terms.

Name of Student: _____ Student Signature: _____

Name of Parent: _____ Parent Signature: _____

Date: _____

Acknowledgement of Technology Acceptable Use Policy

TEACHER/STAFF/STUDENT

STUDENT USER AGREEMENT:

I have reviewed and understand that compliance with policy GBEBD is required. I agree to comply with Policy GBEBD and further understand that any violation of it is unethical and may constitute a criminal offense. Should I commit any violation of Policy GBEBD, the consequence may result in my access privileges to technology being revoked for the remainder of the year and school disciplinary and/or appropriate legal action may be taken.

Students

Printed

Dat

SPONSORING TEACHER AGREEMENT:

I have read the District's Acceptable Use Policy GBEBD and understand that compliance with it is required of all CCSD employees and students. I have presented Policy GBEBD to the student named above. As the sponsoring teacher, I have instructed the student on acceptable use of technology and will enforce Policy GBEBD compliance.

Teachers

Printed

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PARENT/GUARDIAN PERMISSION:

As the parent or guardian of the student, I understand that compliance with Policy GBEBD is required of my CCSD student. I recognize it is impossible for CCSD to restrict access to all controversial materials, and I will not hold CCSD responsible for materials acquired on the network.

I understand that Policy GBEBD is available at www.ccsdschools.com for review. If I have questions regarding topics my child is researching or how my child is using technology and the Internet, I will contact his or her teacher. I understand the consequences if my child violates Policy GBEBD.

___ Yes, my child has permission to access the CCSD Network and Internet.

Parents

Printed

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Charleston County School District Code of Conduct

Acknowledgement of Review 2017-18

Each student has the right to learn in a safe and secure environment. It is essential that the school and home work together to assure that all students meet the high expectations for behavior established in the CCSD Student Code of Conduct.

The CCSD Student Code of Conduct is a vital part of daily student life, supporting a safe and secure learning environment. Inappropriate behavior which adversely affects the learning environment will not be tolerated. The Student Code of Conduct is in effect under the following circumstances:

- on the school grounds during and immediately before or immediately after school hours
- on the school grounds at any other time when the school is being used by a school group
- off the school grounds at a school activity, function or event
- en route to and from school on a school bus or other school vehicle

Please review and discuss the CCSD Student Code of Conduct with your child. Should you have any questions when reviewing the Code of Student Conduct, please contact your child's school. You may access an electronic copy of the CCSD Student Code of Conduct on the CCSD website: www.ccsdschools.com.

Providing your signature below does not indicate that you agree or disagree with the rules, but rather that you have received a copy. Please sign and return this sheet to your child's school.

Student's Name (Please Print) _____

STUDENT: To help keep my school safe, I pledge to show good character, work to the best of my ability, and adhere to the guidelines established within the *CCSD Code of Student Conduct*

Student's Signature

Date

PARENT/GUARDIAN: I have reviewed and discussed the CCSD Student Code of Conduct with my child

Parent Signature

Date

Failure to return acknowledgement of the *CCSD Student Code of Conduct* will not relieve a student or parent/guardian of responsibility for knowing or complying with the rules contained within the *CCSD Student Code of Conduct*.

**DEER PARK MIDDLE SCHOOL
HOME-SCHOOL COMPACT
SHARED RESPONSIBILITY FOR
HIGH STUDENT ACHIEVEMENT
FINAL COPY**

Student Achievement is a shared responsibility among the school, parents and students. A strong partnership must exist in order to achieve and maintain high standards for learning. Therefore, we will share the following responsibilities:

As the principal, I will:

- Ensure that parents receive frequent reports on their child's progress
- Provide ample opportunity for parent-teacher conferences
- Provide opportunities for parents to meet with teachers, and visit and observe in classrooms and volunteer (reasonable access to staff)
- Provide ongoing and consistent communication with all parents on student progress, school programs, state mandates, etc.
- Provide a safe and productive learning environment for all students
- Set high expectations for all students
- Provide the framework for high quality curriculum and instruction
- Enforce school rules fairly and consistently
- Seek parent participation in decisions pertaining to school programs and governance and encourage parents to share opinions
- Make special arrangements when necessary to help parents participate in school activities

Signature: Paul H. Padron

Date: 8/17/2017

As the teacher, I will:

- Set aside time to meet with parents to discuss their child's school progress, interests and goals for the future
- Set high expectations for all students
- Respect cultural differences
- Communicate with parents in a consistent and ongoing basis
- Provide individualized instruction that recognizes learning styles and meets individual needs and coordinate with teachers about special needs students
- Provide a positive classroom environment conducive to learning
- Invite parents to spend time in the classroom

Signature: _____

Date: _____

As a parent, I will:

- Establish a home learning environment that sets routines for study time, bedtime and other daily activities
- Make sure my child is sent to school on time and ready to learn
- Monitor my child's television viewing
- Read to or with my child everyday
- Communicate with my child's school
- Attend parent-teacher conferences, workshops and other school meetings
- Review all report cards and assessment results with my child
- Check homework for completeness
- Volunteer when possible
- Support my child's school by joining at least one parent group
- Encourage my child to follow school rules

Signature: _____

Date: _____

As a student, I will:

- Set high expectations for myself
- Come to school prepared and ready to learn
- Do my best work
- Show respect for those in authority for my peers
- Take care of school property
- Complete all homework assignments
- Follow school rules and be on my best behavior
- Read at least 30 minutes everyday

Signature: _____

Date: _____